

GAVILAN COLLEGE CURRICULUM MEETING
Monday, October 28, 2002
MINUTES

Present: S. Au-Yeung, C. Brown, S. Carr, S. Dodd, B. Donovan, M. Dwyer, B. Funk, M. Levine, F. Lozano, J. Olivas, A. Porcella, G. Richards, D. Santana, M. Segal, R. Sharboneau, D. VanTassel, K. Wagman

Guests: Bob Beede, Marty Johnson

I. Call to Order

The meeting was called to order at 3:11 p.m. by Chair Marlene Dwyer.

II. Welcome

M. Dwyer welcomed the guests and members.

III. Agenda Adjustments

Moved V. Old Business for discussion after VI. New Business.
Addition of articulation information under V. Old Business.

IV. Approval of Minutes of October 14, 2002

Corrected heading from "Agenda" to "Minutes," MSC Segal/VanTassel as corrected.

V. Old Business

A. Writing Measurable Outcomes

M. Dwyer presented several course outlines as possible models for writing learning outcomes. She noted that Expected Learning Outcomes will replace Goals Expected on the course outlines, but would not replace the time (weekly) content. However, the outcomes would need to reflect the week-by-week course content. The Committee discussed possible changes to the Matrix form which links course learning outcomes to the College learning outcomes. An area of concern voiced by the committee is the amount of time it will take to change each course and to track each student.

B. Repeatability

M. Dwyer reported that the Administration expects the Curriculum Committee to determine if content differs when a course is repeated; also, the Admissions Office has no way of tracking course repetition with the College's current MIS system.

C. Articulation

Jesus Olivas reported that UC has agreed to review our new courses before the end of the year, which will allow us to submit them to the IGETC pattern for approval for 2002-2003. He distributed copies of the information to the committee members.

VI. New Business

A. Form A's

There were no Form A's.

B. Form B's

1. PE 66 – "Dance, Dance, Dance" – MSC Funk/VanTassel

C. Form C's

1. PE 1 – "Orientation for Student Athletic Success" – MSC VanTassel/Segal

2. PE 16 – "Swimming" – MSC VanTassel/Segal

3. PE 24 – "Individualized Weight Training" – MSC Lozano/Wagman

D. Form F's

1. CSIS: Scientific Programming – MSC Dodd/Wagman
2. CSIS: Computer Programming – MSC Brown/Dodd

E. Form G's

1. Associate Degree and Certificate of Completion, Digital Media – MSC Funk/Dodd
It was recommended that the TOP code be changed to 799.00. Discussion held on whether or how to count the English and Math courses in the total if the requirements are met by taking the assessment test. S. Carr will check on this issue. S. Au-Yeung suggested the option of CSIS/Lib 3 as an alternative to CSIS 8.

F. Review of Liberal Arts Major

M. Dwyer reported that the Chancellor's Office has analyzed a number of community colleges' Liberal Arts Majors and stated that they are not structured appropriately. A Liberal Arts degree should be modeled after a CSU or UC Liberal Arts Major with a focus on a particular discipline. Community colleges also have an option to structure a "University Studies" or "Interdisciplinary Studies" major. It was suggested that Marty Johnson call the Chancellor's Office to determine if Gavilan is in compliance. M. Dwyer will follow up with Marty Johnson on this issue.

VII. Adjournment

The meeting was adjourned at 4:54 p.m., MSC Wagman/Levine.

Next meeting – Monday, November 18, 2002, 3:10 p.m., SS 205

Deadline for curriculum – 1 p.m. November 12 to Bonnie Donovan (e-mail and hard copy)

Distribution: S. Au-Yeung, C. Brown, S. Carr, S. Dodd, B. Donovan, M. Dwyer, B. Funk, M. Johnson, B. Lawn, M. Levine, F. Lopez, F. Lozano, M. Machado, J. Olivas, J. Parker, A. Porcella, G. Richards, D. Santana, M. Segal, R. Sharboneau, D. VanTassel, K. Wagman, Simon Cooke (ASB Representative), J. Baker, K. Day, N. Juarez, A. Oropeza, C. Ramirez, J. Markus.